

## **Public Sector Apprenticeship Report**

In accordance with The Public Sector Apprenticeship Target Regulations 2017, West Norfolk Academies Trust is regarded as a 'relevant employer' due to having over 250 employees and is therefore required to publish figures relating to its Apprenticeships.

The Regulations require relevant employers to publish the following figures:

- The number of employees whose employment by the body began in the reporting period.
- The number of apprentices who began to work for the body in that period and whose apprenticeship agreements began in that period.
- The number of employees employed by the body at the end of that period.
- The number of apprentices that work at the body at the end of the period.
- Number of apprentices employed within the period as a % of the new appointments within the period.
- The number of apprentices at the end of the period as a % of the total number of employees at the end of the reporting period.
- The total number of apprentices employed by the body immediately before the reporting period.
- Headcount on the day before the reporting period.
- Number of apprentices commencing employment within the reporting period as a % of the Headcount immediately prior to the reporting period.

The Regulations require data to be produced on an annual basis, using information between 1<sup>st</sup> April and 31<sup>st</sup> March. The following figures are taken from 1<sup>st</sup> April 2018 – 31<sup>st</sup> March 2019.

### **1. Number of Employees commencing work at West Norfolk Academies Trust within the reporting period.**

156 Employees commenced employment at West Norfolk Academies Trust 01/04/2018 – 31/03/2019.

### **2. Number of Apprentices Commencing work at West Norfolk Academies Trust within the reporting period.**

10\* Apprenticeships commenced employment at West Norfolk Academies Trust 01/04/2018 – 31/03/2019.

*\*this figure includes employees already working for the body before beginning their apprenticeship, as well as new apprenticeship hires.*

**3. Number of employees employed at the end of the reporting period.**

West Norfolk Academies Trust employed 696 employees at 31/03/2019.

**4. Apprentices employed at the end of the reporting period.**

West Norfolk Academies Trust employed 10 Apprentices at 31/03/2019.

**5. The number of apprentices employed within the period as a % of new appointments within the period.**

6.4%

**6. Number of apprentices at the end of the period as a % of the total number of employees at the end of the period.**

1.44%

**7. Total number of apprentices employed immediately prior to the reporting period.**

5 apprentices were employed at West Norfolk Academies Trust 31/03/2018.

**8. Headcount on the day before the reporting period.**

There were 708 members of staff employed at West Norfolk Academies Trust 31/03/2018.

**9. Number of apprentices commencing employment within period as a % of the headcount immediately prior to the reporting period.**

1.41%

**Supporting Narrative**

West Norfolk Academies Trust has taken a very pro-active approach to recruiting apprentices. Where new posts have become available apprenticeships are considered where possible. The Trust has also used the apprenticeship programme as a valuable tool to upskill existing employees.

Although the Trust is some way off the Government target of at least 2.3% of its employees being on an apprenticeship programme, it should be noted that for the following reason this is unlikely to be achievable:

45% of West Norfolk academies Trust staff are employed as qualified Teachers. The Trust has a very positive approach towards training teachers and one of its Secondary schools is a “Lead School” in the DFE’s Schools Direct training programme.

The Trust will always endeavour where possible to ensure qualified teachers are in its classrooms allowing the best possible outcomes to be achieved by its students.

As 45% of its employees are already qualified teachers, this section of staffing would be unlikely to benefit from an apprenticeship. This reduces significantly the ability for West Norfolk academies Trust to achieve the Government target of 2.3% of all employees being on apprenticeship programmes.

If we look at the % of apprentices against non-teaching staff the figure then rises to over 3%. This is above the Government set target, further confirmation that the Trust has been very proactive in its approach to apprenticeships.