



JOB DESCRIPTION

School/College:	Springwood High School
Job Title:	Second in Science (Full Time position)
Grade:	MPS/UPS as appropriate plus TLR 2b
Responsible to:	Head of Science
Working With:	Science Department Senior Leadership Team (SLT) Students Parents

Purpose of the Job

We are seeking an ambitious, enthusiastic and imaginative Science teacher. The successful candidate will need to provide our students with an outstanding education in Science, and work collaboratively with the Head of Science to provide effective support with a view to raising standards.

How to apply

This role is open to internal applicants only. To apply, please complete a letter of application which demonstrates your suitability for the role. Please e-mail your letter of application to: recruitment@westnorfolkacademiestrust.co.uk

Please also provide details of two references, to accompany your letter of application. One of these references should be your present Headteacher.

Responsibilities

The successful candidate will:

- be passionate about the teaching of Science and able to lead and inspire others to achieve success;
- be an excellent classroom practitioner with an understanding of high quality teaching and learning;
- have excellent subject knowledge and be comfortable delivering and overseeing Science up to Key Stage 4;
- be committed to continuing the outstanding extra-curricular provision that the school currently provides;
- be adept at monitoring data and providing intervention when needed;
- be able to create and manage resources;
- be able to work collaboratively.
- To assist the Head of Department in the management and running of this department, in order to ensure that management is efficient, effective and serves to raise standards.
- To take responsibility for all aspects of the day-to-day running of the department in the absence of the Head of Department.
- To be actively involved in the performance management process within the department.
- To be familiar with the whole school development plan. To contribute to the creation and implementation of the departmental development plan.
- To have a detailed understanding of statistics/data relating to the overall performance of the department and that of students within it.
- To assist in the use of this data within the department.
- To undertake additional duties/responsibilities to be negotiated with and agreed with the Head of Department and SLT Line Manager.

Job context and flexibility

The duties and responsibilities listed in this job description provide a summary of the main aspects of the role. This is not an exhaustive list and the post holder may be required to carry out other tasks, as deemed appropriate to the grade and nature of the post.

This job description is current at the date indicated below but, in consultation with the post holder, it may be changed by the Headteacher to reflect or anticipate changes in the post commensurate with the grade or job title.

Due to the routine of the school, the workload may not be evenly spread throughout the year. Flexibility of hours, and a flexible attitude and willingness to assist others in the team, when required is necessary.

The post holder will have a shared responsibility for the safeguarding of all children and young people. The post holder has an implicit duty to promote the welfare of all children and young people.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. All staff will be subject to an enhanced DBS (Disclosure and Barring Service) check

PERSON SPECIFICATION

Qualifications	Essential	Desirable	How assessed
Qualified Teacher Status	✓		Appl
Educated to Degree Level	✓		Appl
Evidence of CPD linked to curriculum development		✓	Appl

Experience	Essential	Desirable	How assessed
A record of successful teaching at KS3 and KS4	✓		Appl
Substantial teaching experience		✓	Appl
Experience of developing the curriculum		✓	Appl
Experience of effective management of student behaviour	✓		Appl/Int

Skills, Attributes and Knowledge	Essential	Desirable	How assessed
Secure knowledge of subject area	✓		Appl
Knowledge of how to develop AfL and monitor impact	✓		Appl/Int
Clear understanding of planning differentiation into the curriculum	✓		Appl/Int
Understanding of how to develop the use of ICT, numeracy and literacy across the curriculum	✓		Appl/Int
Awareness of Safeguarding and Child Protection issues	✓		Int
Good understanding of whole school issues	✓		Int
Strong understanding of the analysis and use of data to make improvements/inform planning	✓		Assessment
Excellent communication skills (written & verbal)	✓		Appl/Int
Planning, prioritising and managing workload in an environment of conflicting demands	✓		Int
Sound knowledge of the National Agenda		✓	Appl/Int

Personal qualities	Essential	Desirable	How assessed
Strong, outgoing personality	✓		Int/Ref
Passionate about achievement	✓		Int/Ref
Strong team player/lead by example/ability to inspire others	✓		Int/Ref
Ability to build effective and positive working relationships with students, colleagues and parents/carers	✓		Int
Highest standards of professional conduct	✓		Int/Ref
Organised and methodical approach to work/ability to prioritise and time manage effectively	✓		Int/Ref
Enthusiastic and committed	✓		Int
Committed to safeguarding and promoting the welfare of children and young people	✓		Int
Committed to personal learning and development	✓		Int
Positive approach to problem solving		✓	Ref

Appl = Application form

Int = Interview

Ref = Reference