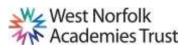
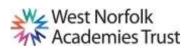
	Risk assessme	nt WNAT (School Name) F625a			
Department: WNAT		Assessment Number: 09			
Section/Team: Operations Location: WNAT Activity/Area: Education		Assessment Date: 02/03/21			
Assessor Name: M Fitzpatrick Manager Name: A Johnson		Review Date: 29/04/21 or in the event of significant change.			
	them to deliver a broad and balanced curriculum for their pupils, includin If schools follow the guidance set out here they will effectively reduce ris				
	System of controls This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the set				
	Prevention				
	1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.				
	2) Ensure face coverings are used in recommended circumstances.				
	3) Ensure everyone is advised to clean their hands thoroughly and more often than usual.				
	4) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.				
The system of controls: protective	5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.				
measures	6) Consider how to minimise contact across the site and maintain social distancing wherever possible.				
	7) Keep occupied spaces well ventilated.				
	In specific circumstances:				
	8) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary				
	9) Promote and engage in asymptomatic testing, where available.				
	Response to any infection				
	You must always:				
	10) Promote and engage with the NHS Test and Trace process.				
	11) Manage and report confirmed cases of coronavirus (COVID-19) and	ongst the school community.			
	12) Contain any outbreak by following local health protection team advice	be.			



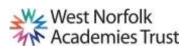
heir assessment, works for their school, and allows

ections below.

What are the	Who might be		Assessment of Risk		lisk Action by		Action	Remarks/Actions
hazards?	harmed and how		L	C	RR	whom	by when	
Awareness of policies and procedures	Students, Employees, Visitors and Contractors	 All staff, pupils, parents, governors, visitors and volunteers are aware of all relevant policies and procedures including, but not limited to, the following: a. Health and Safety Policy b. First Aid Policy c. First Aid Policy All staff have regard to all relevant guidance and legislation including, but not limited to, the following: a. The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 b. The Health Protection (Notification) Regulations 2010 c. Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' d. PHE 'The Spotty Book Notes on infectious diseases in Schools and Nurseries' e. PHE 'COVID-19: cleaning in non-healthcare settings outside the home' f. DfE ' Schools coronavirus (COVID-19) operational guidance Updated Feb 21)' The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training. The school keeps up-to-date with advice issued by, but not limited to, the following:	2	4	8	Headteacher	08/03/2021	
Attendance Students	Students, Employees, Visitors and Contractors	1. School attendance will be mandatory for all pupils from 8 March.	2	4	8	Headteacher	08/03/2021	
Attendance (Staff)	Students, Employees, Visitors and Contractors	 School leaders are best placed to determine the workforce that is required in school, taking into account the updated guidance for those staff who are clinically extremely vulnerable. The expectation is that those staff not attending school will work from home where possible. All staff attending the school setting should follow the measures set out in the system of controls section of this guidance to minimise the risks of transmission. This includes continuing to observe good hand and respiratory hygiene and maintaining social distancing in line with the provisions as set out in the 'prevention' section. School leaders should explain to staff the measures the school has put in place to reduce risks. We anticipate adherence to the measures in this guidance will provide the necessary reassurance for staff to attend school. If staff are concerned, including those who may be clinically vulnerable or who believe they may be at possible increased risk from coronavirus, we recommend school leaders discuss any concerns individuals may have around their particular circumstances and reassure staff about the protective measures in place 	2	4	8	Headteacher	08/03/2021	
Poor hygiene practice	Students, Employees, Visitors and Contractors	 Posters are displayed throughout the school reminding pupils, staff and visitors to wash their hands, e.g. before entering and leaving the school. Pupils, staff and visitors are to wash their hands with soap or alcohol-based sanitiser (that contains no less than 60 percent alcohol Sufficient amounts of soap (or hand sanitiser where applicable), clean water and paper towels are supplied in all toilets and kitchen areas. Pupils are supervised by staff when washing their hands to ensure it is done correctly, where necessary. Pupils must not share cutlery, cups or food. 	3	4	16	Headteacher	08/03/2021	

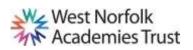


		 7. All cutlery and cups are thoroughly cleaned before and after use. 8. Cleaners are employed by the school to carry out daily, thorough cleaning that follows Gov guidance <u>'COVID-19: cleaning of non-healthcare settings'</u> 9. The site manager arranges enhanced cleaning to be undertaken where required 				
Response to any infection	Students, Employees, Visitors and Contractors	 The site manager arranges enhanced cleaning to be undertaken where required Staff members, parents and carers will need to: a book a test if they or their child has symptoms - the main symptoms are: 	2	4	8	Headteache
		 Contact tracing - The school will notify the PHE HPT and the Trust straight away if they are made aware of a member of staff or child in a cohort has tested positive. PHE HPT Actions - The school will notify the PHE HPT and the Trust straight away if they are made aware of a member of staff or child in a cohort has tested positive. Test result actions – The school will contact the Trust in the event of a positive test. Education contingency planning - The setting has plans in place to be able to provide remote education to pupils who are isolating or staying at home under localised outbreak control arrangements. Waste - If a person is symptomatic on the premises the cleaning cloths used and tissues etc is double 				



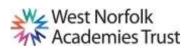
ner	08/03/2021	

		bagged and tied and kept separately for 72 hours (secured from pupil access) before being disposed of with normal waste.				
Spread of infection	Students, Employees, Visitors and Contractors	 Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with Gov guidance <u>'COVID-19: cleaning of non-healthcare settings'</u>. Parents are informed via letter not to bring their children to school or on the school premises if they show signs of being unwell and believe they have been exposed to coronavirus. Staff and pupils do not return to school before the minimum recommended exclusion period (or the 'self- isolation' period) has passed, in line with national guidance. Pupils who are unwell are not taken on school trips or permitted to enter public areas used for teaching, e.g. swimming pools. Parents notify the school if their child has an impaired immune system or a medical condition that means they are vulnerable to infections. Any additional provisions for pupils who are vulnerable to infections are put in place by the headteacher, in liaison with the pupil's parents where necessary. 	2	4	8	Headteache
Poor management of infectious diseases	Students, Employees, Visitors and Contractors	 Everyone is instructed to monitor themselves and others and look out for similar symptoms if a pupil or staff member has been sent home with suspected coronavirus. Staff are vigilant and report concerns about their own, a colleague's or a pupil's symptoms to their line manager or headteacher The school is consistent in its approach to the management of suspected and confirmed cases of coronavirus. The school is informed by pupils' parents when pupils return to school after having coronavirus – the school informs the relevant staff. Staff inform the headteacher when they plan to return to work after having coronavirus. The site manager monitors the cleaning standards of school cleaning staff/contractors and discusses any additional measures required with regards to managing the spread of coronavirus. 	2	4	8	Headteachei
Communication	Students, Employees, Visitors and Contractors	 General Arrangements - Arrangements have been put in place to ensure communication and collaboration between pupils, staff, staff representatives (e.g. unions) and parents. Communication routes are publicised and have been formally planned. Arrangements are in place to ensure that parents support the school requirements and to support hygien requirements with pupils both in and outside the school. Parents and carers have been communicated with about symptoms and household isolation requirements Staff report immediately to the headteacher about any cases of suspected coronavirus, even if they are unsure. The headteacher contacts the local HPT immediately about any suspected cases of coronavirus, even if they are unsure, and discusses if any further action needs to be taken. Schools put into place any actions or precautions advised by their local HPT. Schools contact their local HPT for specific recommendations for their school. Schools contact their local HPT for specific recommendations for their school. Schools contact their local HPT for specific recommendations for their school. Schools contact their local HPT instance advised by their local HPT. Schools contact their local and sent to all parents/Carers, where required the School has added additional information that has been identified in this risk assessment. Visitors - Information about visitor arrangements are displayed in a suitable place where necessary, including information is also shared on the school website or directly with visitors in advance.	2	4	8	Headteachei



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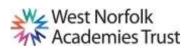
		rub.					
		 The <u>COVID-19 Secure</u> notice is displayed to confirm that all required measures have been implemented. 					
Disruption to the running of the school and exams	Students, Employees, Visitors and Contractors	1. The school adheres to and keeps up-to-date with the latest local and national advice about school closures – advice is sought from the LA, local HPT or DfE helpline where required.	2	3	6	Headteacher	08/03/2021
Preparing for a school closure	Students, Employees, Visitors and Contractors	 The school communicates with parents via letter, text or eMail as soon as possible about a school closure and the cancellation of any school trips or extra-curricular activities. Pupils are informed via small group/virtual assembly about the school closure and what is expected of them should they need to work from home. The headteacher puts a plan in place to manage staff workload in preparation for a school closure. The headteacher puts a plan in place for pupils' continued education during a school closure to ensure there is minimal disruption to pupils' learning – this includes a plan to monitor pupils' learning while not in school. The Behavioural Policy and Staff Code of Conduct are adhered to at all times, even while working remotely. Communication lines are kept open between staff during a school closure – staff know to report to their line manager if there is an issue. The headteacher ensures all pupils have access to school work and the necessary reading materials at home, prior to a school closure. The headteacher works with the WNAT ICT team to ensure that all technology used is accessible to all pupils – alternative arrangements are put in place where required. The headteacher liaises with the relevant organisations to ensure adequate provision is in place for all pupils to be able to work from home, e.g. learning support. The Site Manager arranges for the school to be deep cleaned if necessary in the event there is a school closure if required. The school manages the use of parents' and pupils' contact details in line with the Data Protection Policy and Records Management Policy, e.g. collecting emails to send school work to the pupil. 	2	3	6	Headteacher	08/03/2021
Vacant and partially open premises	Students, Employees, Visitors and Contractors	 During partial or full closure, educational settings continue to be responsible for a range of health and safety measures and statutory compliance. Gov Guidance <u>Schools coronavirus (Covid-19) operational guidance</u> Access to the school is restricted – additional security is arranged and put in place. The headteacher and site manager remain on-call in case of an emergency or if access to the school is required. External signage is visible to show that the school is closed and that access is restricted. Valuable school property and equipment is identified and reasonable measures are in place to ensure security. The site manager ensures the school premises are safe to return to before school activity resumes. Any hazards are reported to the headteacher as soon as possible and issues are resolved prior to staff and pupils returning to school. The headteacher ensures the school reopens only when it is safe and advisable to do so, in line with local and national advice. 	2	2	4	Headteacher	08/03/2021
Contractor working	Students, Employees, Visitors and Contractors	 Contractors should be directed to follow guidance issued and approved by HM Gov delivered by the <u>Construction Leadership Council: Site Operating Procedures - Protecting Your Workforce</u>. Where possible visits that are not essential to education and safeguarding can happen out of hours. Where visits cannot take place outside of school ours, e.g. because they cannot be rescheduled or are needed during the day, an assessment of how social distancing can be maintained must be carried out and agreed in advance. Contractors who provide services on school premises have confirmed they are COVID-19 secure 	2	4	8	Headteacher	08/03/2021
Emergencies	Students, Employees, Visitors and Contractors	 Fire evacuation - a. Fire assembly points have been reviewed to ensure that pupils do not gather in groups, where required, separate assembly points have been introduced in order to prevent large gatherings in one place. b. Carry out emergency drills as normal (following social distancing as appropriate). You should make adjustments to your fire drill to allow for social distancing as appropriate. Refer to advice on fire safety in new and existing school buildings. c. Staff and pupils understand that in an emergency they must leave without delay First aid – 	2	4	8	Headteacher	08/03/2021



 they are confident about providing the right assistance. This includes knowing what equipment they cause to minimise the direction transmission, as explained below. b. Guidance for first alders To go about a sale distance from the casualty as much as you can and minimise the time, you show a breaking zone. If they (casualty) are capable, tell them to do things for you, but resting the casualty properly should be your first concern. Remember the 3P model – preserve life, prevent workering, produce recovery. Preserve life: CPR Call 3D9 immediately – tell the call handler if the patient has any COVID-16 9 synchrom. As for they line point of the call handler if the patient has any COVID-16 9 synchrom. As for they line point of model and in a south the transmitting to react the patient has any COVID-16 9 synchrom. How on the patient much and noise, while additional planting to react the patient of southold of the patient has any COVID-16 9 synchrom. How on the patient much and noise, while additional planting to react the patient of the patient	a. First aid needs assessment - You should discuss the risk assessment with your first aiders so	l
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b. they have adequate and appropriate equipment and facilities to give first		
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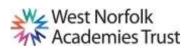


		 c. the level of first aid cover provided remains appropriate for their particular work environment d. the level of first aid provision necessary in high risk settings is fully maintained, eg in construction, agriculture, engineering and chemicals 				
Executive Management Team responsibilities	Students, Employees, Visitors and Contractors	 Ensuring Compliance - The school will follow their normal arrangements to encourage safe behaviours and actions if Trust/School standards are not followed. a. The Senior management team have reviewed the operation of the setting in the light of welcoming all children and young people back during the pandemic and have made alterations so that: b. The number of contacts that pupils and staff have during the school day are minimised c. The distance between people in the setting is maximised as much as possible, d. Implementation of robust universal hygiene measures is supported through the provision of hygiene stations, reducing contact points and touch surfaces and supporting effective hand drying e. Enhanced cleaning arrangements can be implemented f. The whole setting community are engaged with and support the national effort to reduce the spread of the virus g. Specific consideration has been given to the management of the first day back and consideration given to staggering returns to eliminate groups gathering together 2. Trustee engagement - Trustees are involved and supporting the school to ensure that required actions are completed and have reviewed this assessment as part of their role. 3. Safeguarding - The introduction of new arrangements have been reviewed by the Executive Management Team ensure that they do not impact on safeguarding requirements in the Trust/School 4. Premises adaptions - Small adaptions identified through risk assessment such as installation of door guards to keep doors open in order to improve ventilation; efficient hand driers to ensure thorough hand drying have been authorised and actioned. 5. Supply chain - a. Business management teams will ensure that arrangements are in place for the continuity of essential supplies, for example, cleaning and disinfection products, liquid soap, paper towels (wh	2	4	8	Headteache
Staffing arrangements	Students, Employees, Visitors and Contractors	 Staffing levels – Temporary staff, external specialist support staff and specialist coaches are permitted on the following basis: Short duration, ad hoc work is avoided where possible They are assigned to consistent groups in the same way as permanent staff are to limit the number of children they interact with (coaching timetables have been rearranged to longer rotas than normal where necessary) All infection control requirements are followed. Longer assignments with supply teachers are agreed where possible in order to limit the number of temporary staff entering the school premises. Teaching staff breaks are organised in a way that avoids staff covering from a different group f. ITT trainees can continue to go into their host school. Where teachers and other staff need to operate across different classes and year groups in order to facilitate the delivery of the school timetable, they are assigned consistently in line with wider principles of bubbles. Wherever bubbles are compromised as a result of timetable, curriculum or other delivery needs the setting ensures scrupulous compliance with all of the required infection control measures because the increases in staff changes increases the opportunity for the virus to transmit Where volunteers are used the same staff rinciples are applied. Business support and premises management staff - a. Staff who carry out cleaning are familiar with the cleaning and disinfecting processes that are required at this time. Activities are scheduled to avoid times where pupils and staff are using the same areas unless staff are part of the same bubble/group. C. Staff who carry out cleaning and disinfection have the appropriate equipment required if cleaning is 	2	4	8	Headteache

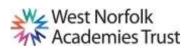


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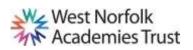
		 needed after a symptomatic person has left the building. 4. Volunteers - will work in the school only where essential and will be provided with the same information, instruction and support as staff members. 5. Peripatetic teachers a. Schools can continue to engage peripatetic teachers during this period 				
Pupil and staff grouping	Students, Employees, Visitors and Contractors	 Developing Groups - Main groups have been developed that are the smallest practicable whilst enabling all pupils to return and a full curriculum to be taught. Groups are keyt as static as possible including staff assigned to the groups Only where necessary extended groups have been created to accommodate specific activities. Extended groups remain as small and consistent e.g. for wraparound care, specialist teaching and transport needs. Extended or separate groups applied to specific activities e.g. transport or wraparound care are arranged in line with main setting groups as much as possible Contact within and between groups is minimised through distancing measures which are outlined in this assessment. Consideration has been given to reducing the number of children to staff ratio further where necessary to assist with social distancing measures. Circumstances considered include:	2 4	8	Headteacher	08/03/2021
Reducing and managing visitors (including familiarisation and parents evenings).	Students, Employees, Visitors and Contractors	 Parents must be advised that they should only come into the school for essential reasons e.g. illness,testing or safeguarding factors and information about contacting by phone instead of having face to face meetings. Only one parent will be allowed to visit the school in these circumstances. The number of visitors has been minimised as much as possible Visitor times are planned to separate visitors from other site users Visits are by appointment only Visitors are advised of the following in advance: a. Expectations while they are on the site, which entrances and exits to use, vehicle movement and parking and how you will ensure their safety b. Any specific arrangements for example, areas of the premises that are suitable for use, and to not use spaces that are already occupied. c. Action to take if they cannot maintain keep away from others d. To leave the setting immediately if they develop symptoms, not matter how mild. e. How you will maintain social distancing during the visit. Visitors confirm that they do not have symptoms no matter how mild. 7. Visitors who sign in either use their own pen or are provided with a pen that they take with them. 8. The reception is operating on a one in and one out basis for essential visitors 9. Where reception desks are open, staff maintain a 2 metre distance from visitors, (the use of floor markings may be considered useful). Where this is not possible screens have been installed to protect staff 10. Visitor records are maintained for contact tracing requirements 	2 4	8	Headteacher	08/03/2021
Travel and	Students, Employees,	1. General -	2 4	8	Headteacher	08/03/2021



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Educational activities Students, Employees, Visitors and Contractors	 Parents and public – univing and laving the promises – All sim movements will be supervised by said members who will ensure that social distancing measures are being followed Parunkare rick, and public particular by said members who will ensure that social distancing anterings. Parents should be advised that only one parent is to conduct dropoil and pickup of their child. Response translation to including Response on Including Response
	 j. Shared resources are avoided as much as possible, particularly those used frequently such as pens and pencils k. Pupils do not share or swap resources and materials including ceasing the marking of each other's books.



		use touch points between use				
		2. Playgrounds - Signage identifies the maximum number of users for equipment, distancing is encouraged for waiting and while using equipment				
		a. Equipment use is supervised, and time limited to enable other users to take their turn				
		b. Seating has been removed or marked off to encourage distancing on individual items of				
		equipment.				
		c. A one-way system has been introduced around outdoor gym equipment and trim trails				
		d. Equipment that is positioned in close proximity to other equipment has been taken out of use or				
		repositioned (considering general safety requirements) e. Hand sanitiser stations are positioned near to play equipment and users instructed to perform				
		 e. Hand sanitiser stations are positioned near to play equipment and users instructed to perform hand hygiene before and after use. 				
		f. Bins are installed to encourage use of tissues and appropriate disposal				
		g. Time is allocated for play equipment for each group/bubble				
		h. Equipment touch points are cleaned frequently and between each groups use.				
		i. Multiple groups do not use outdoor play equipment at the same time.				
Specialist	Students, Employees,	1. Music, Dance and Drama- You should continue teaching music, dance and drama as part of your school	2	4	8	
curriculum	Visitors and	curriculum. There may, however, be an additional risk of infection in environments where singing, chanting,				
considerations	Contractors	playing wind or brass instruments, dance or drama takes place.				
		2. The overarching objective should be to reduce the number of contacts amongst pupils, and between pupils				
		and staff, including for rehearsal and performance. As set out in the system of controls, this can be achieved through keeping groups separate (in bubbles) and through maintaining social distance between individuals.				
		These are not alternative options. Both measures will help, but the balance between them will change				
		depending on the age of pupils, the layout of the building, and the feasibility of keeping groups separate from				
		each other while offering a broad curriculum.				
		a. Playing outdoors - Playing instruments and singing in groups should take place outdoors wherever				
		possible. If indoors, consider limiting the numbers in relation to the space.				
		b. Playing indoors - If indoors, use a room with as much space as possible, for example, larger rooms;				
		rooms with high ceilings are expected to enable dilution of aerosol transmission. If playing indoors,				
		limiting the numbers to account for ventilation of the space and the ability to social distance. It is important to ensure good ventilation. Advice on this can be found in Health and Safety Executive				
		guidance on <u>air conditioning and ventilation during the coronavirus outbreak</u> .				
		c. Singing, wind and brass playing - Singing, wind and brass instrument playing can be undertaken in				
		line with this and other guidance, including guidance provided by the DCMS for professionals and				
		non-professionals, available at working safely during coronavirus (COVID-19): performing arts.				
		d. Singing, wind and brass playing in groups - Singing, wind and brass playing should not take place				
		in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow				
		and strict social distancing and mitigation can be maintained				
		e. Social distancing - You should take particular care in music, dance and drama lessons to observe				
		social distancing where possible. This may limit group activity in these subjects in terms of numbers in				
		each group. It will also prevent physical correction by teachers and contact between pupil in dance and drama.				
		f. In the smaller groups where these activities can take place, schools should observe strict social				
		distancing between each singer and player, and between singers and players, and any other people				
		such as conductors, other musicians, or accompanists. Current guidance is that if the activity is face-				
		to-face and without mitigating actions, 2 metres is appropriate. Pupils should use seating where				
		practical to help maintain social distancing.				
		g. Seating positions - Pupils should be positioned back-to-back or side-to-side when playing or singing				
		(rather than face-to-face) whenever possible. Position wind and brass players so that the air from their				
		 instrument does not blow into another player. h. Microphones - Use microphones where possible or encourage singing quietly. 				
		i. Handling equipment and instruments - Measures to take when handling equipment, including				
		instruments, include the following				
		i. Handwashing - Requiring increased handwashing before and after handling equipment,				
		especially if being used by more than one person.				
		ii. Avoiding sharing instruments - Avoid and equipment wherever possible. Place name				
		labels on equipment to help identify the designated user, for example, percussionists' own				
		sticks and mallets. If instruments and equipment have to be shared, disinfect regularly				
		(including any packing cases, handles, props, chairs, microphones and music stands) and				

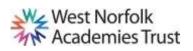


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always between users, following government guidance on cleaning and handling
equipment available at <u>hygiene: handwashing, sanitation facilities and toilets</u> . Instruments
should be cleaned by the pupils playing them, where possible iii. Handling scores, parts and scripts - Limit handling of music scores, parts and scripts to the
individual using them.
iv. Suppliers - Consider limiting the number of suppliers when hiring instruments and equipment.
Schools should agree whose responsibility cleaning hired instruments is with the suppliers.
Clean hire equipment, tools or other equipment on arrival and before first use. Equipment and
instruments should be stored in a clean location if you take delivery of them before they are
needed, and they should be cleaned before first use and before returning the instrument.
v. Pick up and drop off points - Pick up and drop off collection points should be created where possible, rather than passing equipment such as props, scripts, scores and microphones
hand-to-hand.
j. Individual lessons and performance in groups
i. Individual lessons in music, dance and drama can continue in schools. This may mean
teachers interacting with pupils from multiple groups, so you will need to take particular care,
in line with the measures set out above (staffing arrangements) on peripatetic teachers.
ii. In individual lessons for music, dance and drama, social distancing should be maintained
wherever possible, meaning teachers should not provide physical correction. iii. Specific safety measures for individual music lessons are set out in the following sections:
Social distancing - Measures should include specific social distancing between pupil
and teacher (current guidance is that if the activity is face-to-face and without
mitigations, 2 metres is appropriate), accounting for ventilation of the space being
used. Pupil and teacher should be positioned side by side if possible.
2. Avoid sharing instruments - Avoid sharing instruments and equipment wherever
possible and place name labels on equipment to help identify the designated user, for
example, percussionists' own sticks and mallets If instruments and equipment have to be shared, they should be regularly
disinfected (including any packing cases, handles, props, chairs, microphones
and music stands) and always between users, following government guidance
on cleaning and handling equipment. Instruments should be cleaned by the
individuals playing them, where possible
3. Scores, parts and scripts - Limit the handling of music scores, parts and scripts
to the person using them. 3. Drama and performances –
a. Identifying where items would be passed directly to each other and removing direct contact by using
drop-off points or transfer zones.
b. One-way systems and mapping movements are carried out in order to ensure social distancing
c. Prop handling is limited
d. Costume use is avoided.
e. Audiences are not invited. 4. Physical activity –
a. Pupils should be kept in consistent groups, sports equipment thoroughly cleaned between each use
by different individual groups.
b. You can hold PE lessons indoors, including those that involve activities related to team sports, for
example practising specific techniques, within your own system of controls.
c. For sport provision, outdoor sports should be prioritised where possible, and large indoor spaces used
where it is not, maximising natural ventilation flows (through opening windows and doors or using air conditioning systems wherever possible), distancing between pupils, and paying scrupulous attention
to cleaning and hygiene.
d. External facilities can also be used in line with government guidance for the use of, and travel to and
from, those facilities
e. Where you are considering team sports you should only consider those sports whose national
governing bodies have developed guidance under the principles of the government's guidance on
team sport and been approved by the government i.e.sports on the list available at grassroots sports
 guidance for safe provision including team sport, contact combat sport and organised sport events. f. Competition between different schools should not take place until wider grassroots sport for under

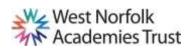


		g. You can work with external coaches, clubs and organisations for curricular and extra-curricular		Γ		r
		 You can work with external coaches, clubs and organisations for curricular and extra-curricular activities. You must be satisfied that it is safe to do. Swimming pools – The COVID-19 Educational Settings – Swimming Pools risk assessment has been completed for school operated pools. 				
		5. Subjects involving practical activities –				
		a. Practical's and experiments have been reviewed for appropriateness in order to keep pupils distanced				
		 from each other. b. Consideration has been given to how practical demonstrations will take place without the need for pupils to congregate at the front of the class e.g. technology will be utilised to project the demonstration onto a smart board or screen to aid visibility c. Where it is not safe to maintain social distancing such as D & T, smaller teaching groups will be employed. Where close contact activity is required this will be for the shortest duration that is safe and practical, the teacher will position themselves next to rather than in front of the pupil, all parties should undertake hand hygiene before (where practical and this doesn't delay safety) and after the interaction. d. Particular thought has been paid to the use of fume cupboards, Bunsen burners, sinks and other shared equipment/spaces to prevent close contact. e. CLEAPSS COVID-19 resources and advice are used as part of lesson planning and for room use, this includes: i. Guide to doing practical work in Science ii. Guide for science departments returning to school after an extended period of closure iii. Guide for science departments returning to achool after an extended period of closure iii. Guidace for schools where pupils spend all day in a lab v. Guidance for schools where pupils spend all day in a D&T, food or art room vi. Relevant primary schools guidance for example, Practical activities in a bubble 				
		6. Supervised toothbrushing programmes -				
		a. <u>COVID-19: guidance for supervised toothbrushing programmes in early years and school settings has</u>				
Educational visits	Students, Employees,	been followed and procedure documented. 1. DfE advice is against all educational visits at this time.	2	4	8	
	Visitors and Contractors		2		0	
Where a pupil attends more than one setting	Students, Employees, Visitors and Contractors	1. Schools work together to ensure that the approach is consistent and does not compromise the group/bubble	2	4	8	
Extra-curricular provision	Students, Employees, Visitors and Contractors	 Pupils will keep within their main bubble where possible. Where it is not possible to maintain the bubbles used during the day, small consistent groups created are as follows: Parents and carers are encouraged to limit the number of settings their child attends, ideally ensuring they only attend ensuring they only attend one setting consistently Parents and carers are encouraged to attend clubs that are local to them and to walk or cycle to the club or activity Records are maintained of all bubbles or groups for 21 days Consideration is given to the types of activities organised in line with Covid 19 direction for HM Gov The total number of people permitted to attend the activity whether indoor or outdoor is limited by the space available to enable social distancing both within and between groups Cleaning, hand sanitisation and waste requirements outlined in the compliance code apply to outdoor provision as well as indoor. Particular attention is given to touch points such as gates and hand rails, providing hand sanitiser at suitable outside locations and the provision of waste facilities and tissues Access to and use of toilet facilities will be considered. In particular the number of children using the toilet at any one time is managed and limited, and, where possible mixing of groups while using these facilities is avoided. As with physical activity during the school day, contact sports will not take place and activities that encourage shouting, singing or chanting, or the use of wind/brass instruments in groups will be avoided Where parents use childcare providers are carefully considering their own protective measures, and only use those providers that can demonstrate this. 	2	4	8	

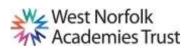


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Lunchtime and	Students, Employees,	1. Lunch provision considers distancing requirements and avoiding group mixing and queues and is	2	4	8	Headteacher	08/03/2021
breaks	Visitors and	staggered where possible.	_		Ŭ	ricadicacitor	00,00,2021
	Contractors	2. Consideration has been given to using other spaces for lunch, including classrooms and outside spaces.					
		3. The use of pre-ordering and trolley services have been considered.					
		 Where times of use cannot be staggered between groups, larger spaces have been partitioned. Consideration has been given to how groups enter and leave the room without compromising groups and 					
		maintaining social distancing.					
		6. Tables and seating are moved apart and reflect the maximum capacity to allow social distancing within the					
		group. Where furniture is fixed and cannot be moved space is created by taping off/taking out of use alternate					
		seating.					
		7. Plans are in place for to access facilities and avoid group mixing, separate entrances and exits have been implemented where possible					
		8. One way systems are used.					
		9. Staff continue to apply social distancing within their grouping and do not gather with other groups during					
		breaks.					
		10. Staff room area use supports social distancing					
		11. Social distancing continues with staff groups during these times and furniture has been arranged to					
		support this. 12. Touch points are wiped down between different groups.					
		13. Where possible breaks are staggered to reduce the numbers of pupils who take a break at the same time					
		and groups do not mix.					
		14. Equipment use is supervised to ensure that pupils do not gather.					
		 Pupils and staff have identified suitable play activities for break times Pupils take it in turns to leave the class and at the end of break times and socially distance while they are 					
		waiting					
		17. Markings where required have been added to outside spaces to assist with queues when coming back					
		into the building.					
		18. Additional staff supervision is employed to ensure social distancing takes place	_				
Catering	Students, Employees,	1. Arrangements comply with <u>Guidance for food businesses on coronavirus (COVID-19)</u> .	2	4	8	Headteacher	08/03/2021
	Visitors and Contractors	 Where catering services are contracted, the setting has ensured that the service is COVID-19 secure. The way in which essential food deliveries are received are managed 					
		4. Social distancing is employed at meal collection points (the use of floor tape to demarcate areas may be					
		useful) where this is not possible screens are installed where required between pupils and serving staff					
		5. Additional meal collection points have been put in place to reduce queuing where necessary					
		 Alternative payment methods are being used to eliminate cash handling Where possible tills are screened where still in use 					
		 Where screens cannot be screened staff are to wear visors 					
General	Students, Employees,	1. Circulation spaces –	2	4	8	Headteacher	08/03/2021
interactions and	Visitors and	a. Movement of groups is planned to avoid group gathering/mixing					
movement	Contractors	b. Staggered movement times have been introduced to reduce the number of movements at the					
around the building		same time c. Alternative routes have been provided, such as outside areas, alternative entrances and exits					
bullailig		 c. Alternative routes have been provided, such as outside areas, alternative entrances and exits d. One way circulation has been introduced where possible 					
		e. Central dividers have been installed where necessary to avoid group mixing.					
		2. Lifts –					
		a. Lifts are not shared unless the person using the lift requires support and lifts are prioritised to					
		those people who are not able to use the stairs b. Posters have been used to encourage this where required					
		c. Hand sanitiser is provided for use before and after touching lift controls.					
Offices and other	Students, Employees,	1. The following measures are applied where staff cannot work from home:	2	4	8	Headteacher	08/03/2021
work spaces	Visitors and	a. Where possible furniture has been rearranged/marked as not to be used to prevent face to face					
	Contractors	working and create separation to enable distancing of staff.					
		 b. Rooms are well ventilated (see section on ventilation) c. Staff are cohorted in consistent working groups 					
		 d. Unnecessary items have been removed to support effective cleaning of the area 					
		e. Hot desking is avoided					
		f. Desks near busy circulation spaces are not used					
		g. Shared equipment has been moved to reduce group mixing such as printer location					

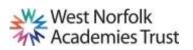


Toilets and handwashing facilities	Students, Employees, Visitors and Contractors	 c. Consideration is given to individual risk assessments when considering who occupies different workspaces and shared facilities d. Screens are installed where necessary. 1. Times are staggered where possible and consider the increased handwashing times that have been introduced. 2. Distancing for queuing has been introduced e.g. through floor markings 3. Where there are no suitably located hand wash basins, hand sanitiser points have been provided e.g. in classrooms, at building entrance points, learning environments, in dining areas. 4. Hand sanitiser is stored appropriately and safely according to pupil age and individual risks. 5. Hand dryers are efficient and effective in quick drying or have been replaced with more efficient dryers or poper towols. 	2	4	8	Headteacher
Meetings and events	Students, Employees, Visitors and Contractors	 paper towels. Where possible, meetings and events such as staff training are conducted remotely in order to reduce the risk associated with increasing contact. Meetings only take place in person where: There is a need to be in person for safeguarding, well-being or statutory reasons or Limitations of technology, poor or unstable signal The following measures have been implemented for in person meetings: The following measures have been implemented for in person meetings: The meeting will connect to the meeting remotely. The meeting will take place outdoors unless for reasons of confidentiality, need to use technology or equipment in a building or weather Use separate spaces or rooms where possible to limit the number of people in the same area Ensure 2 distance is maintained at all times, not stilling face to face No activities are undertaken that require or encourage people to raise their voices or shout Paperwork is shared electronically where possible Consideration is given to meeting etiquette to maintain distancing, e.g. when meeting indoors leave the room is ningle file starting with the person nearest the door first. People do ont shake hands. Participants practice good hand and respiratory hygiene before, after and during the meeting. K thin person meetings are authorised by the Head teacher, who has satisfied themselves that all reasonable measures have been implemented. All in person share carers should only attend the school where they have a pre-arranged appointment Marents and carers should only attend the school where they have a pre-arranged appointment Norist are plan	2	4	8	Headteacher



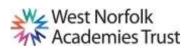
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		 iv. Avoiding compromising the existing social distancing arrangements within the class v. The wider implications for increased general use of premises, for example, toilets and movement around premises) have been considered and controls implemented vi. Involvement of the pupil and their parents to understand the arrangements that are in place to reduce the risk. 				
Breakfast and afterschool clubs	Students, Employees, Visitors and Contractors	 4. Urgent meetings - Unplanned meetings are avoided in the School unless they are essential e.g. safeguarding, health related. 5. School clubs and community sports (non curriculum) - The premises will not be used for clubs that are not essential (see below for breakfast and afterschool clubs) 6. Hire and use of school premises - Additional hire and use will not be planned until further notice. 7. Staff rooms – a. Additional staff room areas have been provided in order to avoid compromising cohorted staff groups. b. Times of use for staff breaks are staggered to prevent staff groups from mixing c. Furniture has been arranged to encourage distancing and not sitting face to face 1. School clubs that are essential - a. An assessment of activities has been carried out applying the control measures that are detailed in this risk assessment. 	2	4	8	Headteache
	Contractors	b. Where findings differ from this assessment, they have been recorded on a separate risk				
Cleaning and disinfection	Students, Employees, Visitors and Contractors	 assessment form using this format. 1. A review of the current cleaning arrangements has been carried out in order to identify the existing cleaning and disinfection arrangements to inform the additional cleaning required as outlined in Gov guidance (COVID-19: cleaning of non-healthcare settings) 2. Cleaning – a. If a surface is visibly dirty it is always cleaned prior to disinfection. Even where you use a dual product as described in the compliance code. b. Different cleaning equipment is provided for kitchens, toilets, classrooms and office areas. c. The School will need to identify the specific cleaning methods for the items that require cleaning. d. The School will continue with their enhanced cleaning and disinfection arrangements that have already been put in place. e. Early Years Schools have increased the frequency of general cleaning and disinfection paying particular attention to hand contact surfaces. g. In secondary Schools, where the ability to maintain small groups is more difficult, and children are likely to move around the setting much more than in primary schools, hand contact surfaces are cleaned regularly throughout the day h. Teaching staff are provided with cleaning materials to enable them to clean contact points in their classrooms between groups/classes. i. Staff who under take cleaning follow the instructions for cleaning products and disinfectants to ensure it is effective to ensure that all of the surface has disinfectant applied and not to wipe items dry before the required contact time has been achieved. j. Where the same space or equipment is used by different groups or cohorts of children cleaning takes place between each group's occupation or use k. Disinfectant wipes are more generally available for staff to use where they wish to. l. All touch points that are fixed to the premises (inside and out) have been identified and are disinfected an twice daily b	2	4	8	Headteache

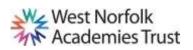


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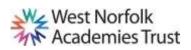
Handwashing	Students, Employees,	 well as undertaking hand hygiene. q. Handheld and frequently touched sports/PE equipment is disinfected prior to use r. Staff and pupil shared workstations are cleaned with a disinfectant wipe prior to use s. Touch point cleaning will be carried out between each group for activities using equipment such as outdoor play and PE. Water coolers and drinking water - Where water coolers and drinking water is provided from a shared source, use must be supervised and the outlet wiped by a staff member between filling receptacles in order reduce the risk of cross contamination between filling. Storage - Hand sanitiser that is not in use will be stored with other flammable cleaning equipment (please note: some types have an increased risk). This is particularly important where larger quantities are in storage Cleaning play equipment and toys - a. Toys that are more difficult to clean have been taken out of use temporarily, for example play dough and wooden toys or these are allocated to individual children b. Toys that are put into children's mouths are cleaned between use c. Soft toys and dressing up items are washed after use in a washing machine at 60°C wash cycle for 10 minutes through a wash cycle or taken out of use where this is not possible. d. Items which need specialist washing or machine washing such as rugs, cushions and mats are not used, unless they are assigned for individual luse e.g. young children could be assigned their own carpet tile Resources - a. Children are allocated their own resources e.g. pencils where possible. b. Where resources are taken home hand hygiene, quarantining and cleaning measures are in place for Laundry - Early Years setting items such as cot sheets, flannels etc should be treated as single use items and washed ac	2	4	8	Headteacher	08/03/2021	
Handwashing	Students, Employees, Visitors and Contractors	 Staff are ensuring that handwashing is carried out more frequently than normal (pupils and staff) following the requirements of NHS guidance <u>'How to wash your hands'</u> in an age appropriate way e.g. observing young pupils, instructing in the class Handwashing frequencies include: on arrival, before and after eating, before and after breaks, after going to the toilet, before leaving and at other required intervals during the day. Hand sanitiser points are provided at key locations around the site including: at all entrance doors to the setting, at the entrance to toilet facilities, at the entrance to dining facilities, at points of high contact such as near non-automatic doors in corridors, lifts and stairs, classrooms, office facilities etc. Consideration has been be given to outside points being provided in a manner that enables removal and securing at the end of the day e.g. on tables/temporary or movable stands etc. Hand sanitiser points have drip trays to deal with spillages and reduce the slip risk where applicable (such as those affixed to walls) Event related prompts are given to pupils by staff<i>after before</i> when as a more effective means of promoting hand hygiene that fixed time prompts. Staff, pupils (and parents) are advised that handwashing must be carried out when they arrive at home. 	2	4	8	Headteacher	08/03/2021	



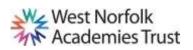
		 8. Hand sanitiser is stored appropriately and safely according to pupil age and individual risks. Where the provision of hand sanitiser points presents a risk of ingestion, this risk is managed through pupil supervision (contact will be made with the WNAT Facilities Manager where this is not possible) 9. Where children are not able to wash their hands due to age or health conditions skin friendly cleaning wipes such as baby wipes are available to use as an alternative. 10. Supervision arrangements are in place to support pupils with handwashing where it is needed. 11. Handwashing is being encouraged rather than using hand sanitizer wherever it is possible 12. Age and developmentally appropriate ways area being used to encourage pupils to follow requirements. 13. All staff and pupils are regularly reminded about following Catch it, Kill it, Bin it requirements. Tissues and bins are provided for use and handwashing is carried out after. 14. Pupils and staff are aware of the need to avoid touching their eyes, nose or mouth if hands have not been washed. 15. Hand washing is carried out using running water (static bowls are not used) 					
Staff health	Students, Employees, Visitors and Contractors	 Staff who are <u>clinically extremely vulnerable</u> 1. CEV staff are advised not to attend the workplace. Staff who are CEV will previously have received a letter from the NHS or their GP telling them this (no new letter is required). 2. Those living with someone who is CEV can still attend work where home-working is not possible and should ensure they maintain good prevention practice in the workplace and home settings. Staff who are clinically vulnerable 	2	4	8	Headteacher	08/03/2021
		 CV staff can continue to attend school. While in school they must follow the system of controls to minimise the risks of transmission. Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home. Individual assessment - All individuals requiring a specific risk assessment have been identified, risk assessments have been undertaken in line with COVID-19. Symptoms - Staff will go home as soon as possible if they develop symptoms COVID Testing - Staff are encouraged to have testing in line with school procedures or when they or a member of their household develop symptoms, this will reduce the need to self-isolate in the event of a negative test. Wellbeing - Suitable supportive measures have been put in place for staff, for example, how to obtain wellbeing support Where possible, flexible work practices have been put in place to promote a positive work-life balance for all staff. 					
Pregnant persons	Students, Employees, Visitors and Contractors	Pregnant women are considered 'clinically vulnerable' or in some cases 'clinically extremely vulnerable' to coronavirus (COVID-19) and therefore require special consideration as set out in the <u>guidance for pregnant</u> <u>employees.</u> Women who are less than 28 week pregnant must first have a workplace risk assessment with their school employer and/or occupational health team. Then, they should only continue working if the risk assessment advises that it is safe to do so. Pregnant women of any gestation should not be required to continue working if this is not supported by the risk assessment. Women who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus (COVID-19) at any gestation, should take a more precautionary approach. Schools should ensure pregnant women are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable (this group may previously have been advised to shield).	2	4	8	Headteacher	08/03/2021
Staff who may otherwise be at increased risk from coronavirus (COVID-19)	Students, Employees, Visitors and Contractors	Some people with particular characteristics may be at comparatively increased risk from coronavirus (COVID-19), as set out in the <u>COVID-19</u> : review of disparities in risks and outcomes report, which looked at different factors including age and sex, where people live, deprivation, ethnicity, people's occupation and care home residence. These staff can attend school as long as the system of controls set out in this Risk Assessment are in place.	2	4	8	Headteacher	08/03/2021



Pupil health	Students, Employees, Visitors and	 Symptoms Pupils know what the main symptoms are and who to report to if they develop symptoms, no 	2	4	8	Headteacher	08/03/2021	
	Contractors	matter how mild b. Staff check with pupils regarding symptoms on their arrival and remain vigilant for developing						
		symptoms throughout the day						
		c. Arrangements are in place for the management of pupils who are not able to communicate their symptoms and staff are aware of these arrangements e.g. temperature checks						
		2. COVID Testing - Parents are encouraged to have testing carried where it is available, where their child or						
		member of their household develops symptoms to reduce the impact of isolation in relation to negative testing.						
		 Self-Isolation and shielding guidance for children and young people – 						
		a. A small number of pupils will still be unable to attend in line with public health advice to self-isolate						
		because: i. they have had symptoms or a positive test result themselves						
		ii. they live with someone that has symptoms or has tested positive and are a household						
		contact						
		iii. they are a close contact of someone who has coronavirus (COVID-19)						
		b. We know from growing evidence that many children identified at the start of the pandemic as clinically extremely vulnerable (CEV) are not at increased risk of serious outcomes from						
		coronavirus (COVID-19) and children are gradually being removed from the shielding patient list						
		(SPL) as appropriate, following review with a clinician. The advice for pupils who have been						
		confirmed as clinically extremely vulnerable is to shield and stay at home as much as possible until further notice.						
		c. All 16 to 18 year olds with underlying health conditions which put them at higher risk of serious						
		disease and mortality will be offered a vaccine in priority group 6 of the vaccination programme. At						
		present, these children should continue to shield, and self-isolate if they have symptoms or are identified as a close contact of a positive case, even if they have been vaccinated.						
		 Increased supportive measures for pupils/ psychological needs – a. Individual Support plans have been reviewed for pupils where required, for example for pupils 						
		who are: less able to report symptoms; cannot follow strict hygiene; display behaviours that are						
		challenging to manage in the current context and require close contact tasks. Plans are agreed						
		with staff (parent and pupil where required). b. Support plans include:						
		i. Specific cleaning and disinfection requirements such as changing beds and wheelchairs.						
		ii. Ensuring that staff increase their level of self protection,iii. Ensure that the pupil washing their hands before and after where able to or use skin						
		friendly hand wipes before and after						
		iv. Checking that the person does not have symptoms as detailed in the compliance code.						
		c. Staff are aware of the required infection control measures and understanding that the normal PPE that would have previously been used is still required.						
		5. Pupil well-being, mental health and behaviour –						
		a. Arrangements are in place to ensure that mental health and well-being difficulties for pupils as a						
		result of their experiences while staying at home. This may particularly be the case for vulnerable children, including those with a social worker and young carers.						
		b. Support will be provided for: pupils who need support to re-adjust to school, those who may be						
		reluctant to return, those showing signs or more severe anxiety and depression. c. The existing arrangements will be followed for supporting students who are distressed and where						
		safeguarding issues come to light.						
		d. Pupils are encouraged to understand that it is normal to experience different reactions and are						
		encouraged to discuss their questions and concerns. It is important to contextualise these feelings as normal responses to an abnormal situation.						
		e. Available resources are used to identify and support students and staff who exhibit signs of						
		distress.						
		 Behaviour will be managed as it normally would in order to encourage universal hygiene and new safety arrangements. 						
Staff instruction	Students, Employees,	1. All staff instruction -	2	4	8	Headteacher	08/03/2021	

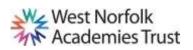


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	Visitors and	a. Staff have been instructed on the nature of COVID-19 and its transmission. They have confirmed				
	Contractors	they understand the reason for the control measures that are required.				
		b. All staff have confirmed that they are confident in applying the control measures identified in this				
		assessment.				
		 Staff have received appropriate instructions in relation to the specific measures that have been put in place in the school (as detailed in this assessment) 				
		d. Staff have been involved in the practical implementation of this guidance.				
		e. A record is maintained by the setting which details all of the specific areas of instruction and				
		training that have been provided for all members of staff.				
		f. Staff have been advised that there is no need for anything other than normal personal hygiene				
		and washing of clothing following a day in school.				
		g. Staff have been given the opportunity to discuss and resolve any concerns that they have (prior to				
		opening and during school activities).				
		h. Staff have received instruction in the actions to take if they or a member of their household				
		develops symptoms, how to arrange for testing and will share test results as soon as they are				
		available.				
		i. Staff confirm they will follow instructions that they are provided as a result of being advised to				
		isolate through tracing arrangements.				
		j. The School has ensured that particular attention has been paid to new/inexperienced staff,				
		trainees and those with additional significant role changes.	-		•	
PPE	Students, Employees,	1. PPE - Arrangements are in place to ensure that PPE guidance is applied in line with the circumstances relating to the local COVID alert level.	2	4	8	Headteacher
	Visitors and Contractors	 PPE should be used in conjunction with <u>Safe working in education</u>, <u>childcare and children's social care</u> 				
	Contractors	settings, including the use of personal protective equipment (PPE)				
		 Most staff in education, childcare and children's social care settings will not require PPE beyond what they 				
		would normally need for their work, even if they are not always able to maintain a distance of 2 metres				
		from others.				
		4. If a child, young person, or student already has routine intimate care needs that involve the use of PPE,				
		the same PPE should continue to be used.				
		5. During the coronavirus (COVID-19) outbreak, additional PPE is only required in a very limited number of				
		scenarios:				
		a. if an individual child, young person or student becomes ill with coronavirus (COVID-19) symptoms				
		and only then if a distance of 2 metres cannot be maintained				
		b. when performing aerosol generating procedures (AGPs)				
Face coverings	Students, Employees,	1. Where pupils in year 7 (which would be children who were aged 11 on 31 August 2020) and above are	2	4	8	
i ace coverings	Visitors and	educated, we recommend that face coverings should be worn by adults and pupils when moving around	2	+	0	ļ
	Contractors	the premises, outside of classrooms, such as in corridors and communal areas where social distancing				
		cannot easily be maintained. Face coverings do not need to be worn by pupils when outdoors on the				
		premises. In addition, now also recommend in those schools, that face coverings should be worn in				
		classrooms or during activities unless social distancing can be maintained. This does not apply in				
		situations where wearing a face covering would impact on the ability to take part in exercise or strenuous				
		activity, for example in PE lessons				
		2. In primary schools, it's recommend that face coverings should be worn by staff and adult visitors in				
		situations where social distancing between adults is not possible (for example, when moving around in				
		corridors and communal areas). Children in primary school do not need to wear a face covering.				
		3. Transparent face coverings, which may assist communication with someone who relies on lip reading,				
		clear sound or facial expression to communicate, can also be worn.				
		4. Face visors or shields should not be worn as an alternative to face coverings. They may protect against				
		droplet spread in specific circumstances but are unlikely to be effective in reducing aerosol transmission when used without an additional face severing. They should only be used after carrying out a rick				
		when used without an additional face covering. They should only be used after carrying out a risk				
Increasing	Students, Employees,	 assessment for the specific situation and should always be cleaned appropriately. 1. Once the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching 	2	4	8	
ventilation	Visitors and	environment is maintained.	2	4	0	
. or manufi	Contractors	a. This can be achieved by a variety of measures including:				
		i. mechanical ventilation systems – these should be adjusted to increase the ventilation				
		rate wherever possible, and checked to confirm that normal operation meets current				
		guidance (if possible, systems should be adjusted to full fresh air or, if not, then systems				
	•		i	•		



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	3.	 should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply). Where mechanical ventilation systems exist, you should ensure they are maintained in accordance with the manufacturers recommendations. Good ventilation with fresh air is essential at all times in classrooms and particularly during this period. ii. natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air. If necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so) To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures should also be used as appropriate: a. opening high level windows in preference to low level to reduce draughts b. increasing the ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused) c. providing flexibility to allow additional, suitable indoor clothing. For more information see School uniform d. rearranging furniture where possible to avoid direct drafts Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces. Further advice on this can be found in Health and Safety Executive guidance on <u>air conditioning and ventilation during the coronavirus outbreak</u> and <u>CIBSE coronavirus (COVID-19) advice</u>. 				
Educational tools	1. 2.	Infection control education a. Age appropriate education is used to encourage pupils to: i. Become advocates for disease prevention and control at home, in school, and in their community by talking to others about how to prevent the spread. ii. encourage pupils to follow social distancing, increased hand washing and information about developing symptoms of viruses The following resources are used where appropriate: a. e-Bug resources to teach pupils about hygiene b. the Educational Settings poster c. the Coronavirus Toolkit for Professionals which contains campaign materials.	2 4	8	Headteacher	08/03/2021
DSE and working from Home	2.	 Staff working from home are encouraged to complete; Display screen equipment (DSE) workstation checklist. Any findings should be reported to your line manager for assistance. There are some simple steps people can take to reduce the risks from display screen work: a. breaking up long spells of DSE work with rest breaks (at least 5 minutes every hour) or changes in activity b. avoiding awkward, static postures by regularly changing position c. getting up and moving or doing stretching exercises d. avoiding eye fatigue by changing focus or blinking from time to time A HSE Video 'Temporary Working at Home – Workstation Setup' has basic guidance for DSE use at home. Lone working without supervision - Keep in touch with lone workers, including those working from home, and ensure regular contact to make sure they are healthy and safe. 	1 3	3	Headteacher	08/03/2021
J J	byees, <u>asymp</u> Manag 1. 2.	dary schools participating in the rapid asymptomatic testing programme should follow the <u>Mass</u> tomatic testing: schools and colleges guidance. ge confirmed cases of coronavirus (COVID-19) amongst the school community Schools must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19) having developed symptoms and taken a PCR test outside of school. Where individuals who are self-isolating and are within our definition of vulnerable, it is important that schools put systems in place to keep in contact with them, offer pastoral support, and check they are able to access education support.	2 4	8	Headteacher	08/03/2021



			 Secondary schools participating in the rapid asymptomatic testing programme should refer to the guidance for asymptomatic testing in schools and colleges to ensure contacts of the positive case are tested. Primary schools and any secondary schools not participating in the rapid asymptomatic testing programme must follow the advice below: If schools have two or more confirmed cases within 10 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, they may have an outbreak and must continue to work with their local health protection team who will be able to advise if additional action is required 						
Review of existing assessments	Students, Employees, Visitors and Contractors	1. 2.	The setting regularly reviews their arrangements in line with compliance code updates. Review arrangements ensure that the control measures are effective and working as planned.	2	4	8	Headteacher	08/03/2021	

(L - Likelihood C – Consequence RR – Risk Rating NRR – New Risk Rating)

